

BN 2010-11  
Plan Room Services Guide

Full Service Plan Room  
Project Leads  
Daily E-Journal  
DVBE Ads

20 Day Prelims  
Mechanics Liens  
Small Claims Court

Marketing  
Advertising  
Design + Printing  
and much more...  
Full List of Services  
**INSIDE**

BN 2010-11  
Plan Room Services Guide

# Your Partner For a Successful Business in Construction

1-877-776-5436

We use the latest & greatest  
to keep you connected.



We'll help you  
keep all the pieces  
together.

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**Project Leads - Prelims - Marketing**

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## Onsite & Online Plan Room

Our plan room is similar to a working library. Daily we search out construction projects for you to bid, we receive the plans, and post the details to our special website. Our website notifies you by email of the projects we have with your trade.

You can view plans, do take-offs, or make copies in our office or yours. You can even check-out plans, just like a library. \*Check-out services vary by plan room. We regularly upload plan holders lists, job walk attendance sheets and addendas.

Becoming a member of the plan room is easy and comes with all the EXTRA benefits listed in this services guide. If you need more information you can contact our office for a complimentary tour.

### Membership Dues:

Annual Dues: \$720   Bi-Annual: \$395   Quarterly: \$225   Monthly: \$85

### Copy Services:

Need copies? Ask your plan room manager or representative for copies of plans, specs, CD's - printed or digital.

## DVBE Advertising, Call for Subs, Notice Inviting Bids

We distribute and publish a FREE Daily Construction Newspaper called "BN E-Journal" which is the ideal way to advertise your bidding needs. We do all the marketing for you, and provide proof of advertising. Placing an ad can be done in our office, over the phone, by fax, email, or by using our online form. All ads are just \$35 and run through the bid date you specify. You can even upload a logo for your company.

We use the latest technology to market and advertise our BN E-Journal. All subscriptions are FREE for tradesmen. Our site has RSS feeds and uses:

DVBE Ads Are Just \$35



Social Networking

## Prelim & Lien Services

Builders Notebook's Prelim & Lien service is rated **#1 by our clients**. Why? Because of our service of course! When we prepare your documents we verify all information (property ownership, parcel ID, and \*GC), we know how important accurate information is on your legal documents.

In addition, when we invoice your account we provide you with copies of your document for your file. We then keep your records on file in our office for 2 years. For more information call **1-877-PRO-LIEN (877-776-5436)**.

20 Day Prelims \$27   Mechanics Lien \$120   Notice of Completion \$120  
 Small Claims \$185   Release of Lien \$120   Collections \$55  
 and MORE (Fictitious Business Names, Liens, Construction Contracts, etc.)

\*Note: See client contract for all details. Postage and verification additional. We cover most States including: WA, OR, CA, NV, AZ, NM

## Marketing, Design + Print

We Custom Design & Print Anything! All Sizes, All Products. (call for a pricing) You are NOT Limited by this basic price list.



### Business Cards

1,000 Full Color / 1 Sided  
**\$65**



### Flyers

1,000 Full Color / 1 Sided  
**\$199**



### Door Hangers

1,000 Full Color / 2 Sided  
**\$485**

**POSTER - FORMS - LETTERHEAD - ENVELOPES - LINE CARDS  
 BROCHURES - TRUCK SIGNS - STAKE SIGNS - WEB SITES**

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Builders Notebook provides professional design, printing, publishing, and marketing at affordable prices. Contact your plan room manager for ordering or call us toll free **1-877-776-5436**.